



Tamarac National Wildlife Refuge Gift Shop Manager

Enjoy people? Love to Shop?
Have a passion for nature?
The Friends of Tamarac are looking for you!

The Friends of Tamarac operate the nature gift shop and book store at Tamarac Refuge. This quaint shop offers nature related gifts and books that enhance visitor's experiences on the refuge. It is a place to take home a souvenir or pick up a gift that enriches a connection with nature.



Location: Tamarac National Wildlife Refuge is located in NW Minnesota 18 miles northeast of Detroit Lakes. The Refuge consists of 43,000 acres of forest, lakes and rivers. Interns will explore upland & conifer forests, tamarack bogs and shallow lakes filled with wild rice. This pristine landscape is home to 250 species of birds, wolves, black bear, otter, fisher and more. Trumpeter Swans and their cygnets abound through the summer. This is a tremendous opportunity to connect with nature, learn about conservation practices, and renew your spirit.

Responsibilities: Manage all gift shop business operations including revenue and expenses. Serve as a buyer, manage inventory, handle merchandising and marketing. Generate monthly reports for the Board of Directors. Train volunteers in the sales aspect of hosting. Assist with recruiting volunteer hosts. Implement gift shop policies and procedures.



Benefits: Come to work in one of the most beautiful places in lake country. This is a volunteer position with a stipend. August 1st – December 30th comes with a \$1000 stipend. Hours and work days are flexible. There is room for future expansion of this position, stipends to be determined.

Employment Conditions: Be a member in good standing with the Friends of Tamarac NWR. Maintain status as a U.S. Fish and Wildlife Service volunteer. Estimated time commitment is 10-15 hours per week through mid October and 10-15 hours per month through the winter months.

Qualifications: Anyone interested in applying should be able to work independently and in small groups, work well with a diversity of individuals, and be creative. Retail experience with inventory data bases and cash register knowledge is highly desirable.

To Apply: Email letter of interest to Friends of Tamarac , tamaracrefuge@gmail.com.

This position is open until filled.

Learn more about the Friends of Tamarac NWR:

www.tamaracfriends.org

